



EMPLOYEES' CONSULTATIVE FORUM

**WEDNESDAY 28 JANUARY 2009
7.30 PM**

**COMMITTEE ROOMS 1 & 2,
HARROW CIVIC CENTRE**

**[Pre Meetings: Council 7.00 PM CTTEE RM 1 & 2]
Employees' 6.30 PM CTTE RM 3]**

MEMBERSHIP (Quorum: 3 from the Council Side and 3 from the Employees' Side of the permanent membership)

Chair: Ms L Ahmad

Councillors:

**David Ashton
Mrs Camilla Bath
Susan Hall
Paul Osborn (VC)**

**Bob Currie
Graham Henson
Phillip O'Dell**

Employee Representatives

Representatives of HTCC: (To be advised)

Representatives of UNISON: Ms M Cawley Mr G Martin
Ms A Jackson Mr R Thomas

Representative of GMB: Mr J Dunbar

Reserve Council Side Members:

- | | |
|-------------------|--------------------|
| 1. Joyce Nickolay | 1. B E Gate |
| 2. Don Billson | 2. Keith Ferry |
| 3. Julia Merison | 3. Navin Shah |
| 4. Tony Ferrari | 4. Mrs Sasi Suresh |

**Issued by the Democratic Services Section,
Legal and Governance Services Department**

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HARROW COUNCIL

EMPLOYEES' CONSULTATIVE FORUM

WEDNESDAY 28 JANUARY 2009

AGENDA - PART I

1. **Attendance by Reserve Members:**

To note the attendance at this meeting of any duly appointed Reserve Members.

Reserve Members may attend meetings:-

- (i) to take the place of an ordinary Member for whom they are a reserve;
- (ii) where the ordinary Member will be absent for the whole of the meeting; and
- (iii) the meeting notes at the start of the meeting at the item 'Reserves' that the Reserve Member is or will be attending as a reserve;
- (iv) if a Reserve Member whose intention to attend has been noted arrives after the commencement of the meeting, then that Reserve Member can only act as a Member from the start of the next item of business on the agenda after his/her arrival.

2. **Deputations:**

To receive deputations (if any) under the provisions of Advisory Panel and Consultative Forum Procedure Rule 14 (Part 4E of the Constitution).

3. **Declarations of Interest:**

To receive declarations of personal or prejudicial interests, arising from business to be transacted at this meeting, from:

- (a) all Members of the Committee, Sub Committee, Panel or Forum;
- (b) all other Members present in any part of the room or chamber.

Enc

4. **Minutes:** (Pages 1 - 6)

That the minutes of the meeting held on 11 December 2008 be taken as read and signed as a correct record.

That the minutes of the meeting held on 8 September 2008 be taken as read and signed as a correct record subject to the following being noted:

Councillor Keith Ferry was present as a reserve member for Councillor Bob Currie. John Dunbar was present as a representative of GMB.

Minute 126 Declarations of Interest. Delete 'Councillor Currie' and insert 'Councillor Henson'.

5. **Public Questions:**

To receive questions (if any) from local residents or organisations under the provisions of Advisory Panel and Consultative Forum Procedure Rule 16 (Part 4E of the Constitution).

6. **Petitions:**
To receive petitions (if any) submitted by members of the public/Councillors under the provisions of Advisory Panel and Consultative Forum Procedure Rule 14 (Part 4E of the Constitution).

7. **Draft Revenue Budget and Capital Programme 2009-10 to 2011-12:**
Presentation by the Service Manager – Finance. A report by the Corporate Director Finance is to follow

Enc 8. **UNISON Report on the Proposed Introduction of the New Conduct Policy:** (Pages 7 - 8)
Report from UNISON.

A management response is to follow.

Enc 9. **Health and Safety Mid Year Report:** (Pages 9 - 12)
Report of the Corporate Director Finance.

Enc 10. **Managing and Monitoring Legionella:** (Pages 13 - 34)
Report of the Corporate Director Finance.

11. **Exclusion of the Press and Public:**
To resolve that the press and public be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of confidential information in breach of an obligation of confidence, or of exempt information as defined in Part I of Schedule 12A to the Local Government Act 1972:

<u>Agenda Item No</u>	<u>Title</u>	<u>Description of Exempt Information</u>
12	The Effect on the Leisure Centre of a Gas Problem Elsewhere	Information under paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972, relating to the financial or business affairs of any particular person (including the authority holding that information).

AGENDA - PART II

12. **The Effect on the Leisure Centre of a Gas Problem Elsewhere:** (Pages 35 - 162)
Report of the Divisional Director Environmental Services.